

## Dragon Boating WA Inc. Board Meeting – Minutes 6 November 2013

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm**      **6 November 2013**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)	X	
<i>Deputy President</i>	Rick Salisbury (RS)	X	
<i>Administration Director</i>	Moy Kearle (MK)		X
<i>Finance Director</i>	Cherie Cobban (CC)		X
<i>Communications Director</i>	Dustin Smith	X	
<i>Operations Director</i>	Paula Cottingham	X	
<i>Coaching Director</i>	Rex Tindal (RT)	X	
<i>General Board Member</i>	Corinna Paeper		X
<i>General Board Member</i>	Jenny Clements	X	
<i>General Board Member</i>	Vacant		
Guests	--		

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	<b>Administration</b>				
1.1.	Welcome	KP		-	
1.2.	Attendance / apologies	KP	Meeting opened	-	Opened 6:15 pm
1.3.	Confirmation of Minutes from previous meeting	KP	<b>Confirmed:</b> KP <b>Seconded:</b> RT	-	Minutes of August and September meetings were still in draft form, so they were both confirmed by KP and seconded by RT
2.	<b>Business Arising</b>				
2.1.	Finance report	KP	<b>Topic:</b> Present Balance Sheet, Profit and Loss and Reconciliation Report.	KP	Unable to present as Barbara Clarkson, who is assisting DBWA by covering the Finance Director duties while Cherie Cobban is on holiday, was also away overseas for the past month.
2.2.	Strategic Plan	MK	Needs fine tuning and presented to the new board	MK	Needs to be chased up.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
2.3.	State Team	KP	Update:	RT/PC	State Team and Auroras Fitness Testing at Champion Lakes. Testing day was on 26 October 2013. Several paddlers had initial concerns about the testing regime, but in the end most met, if not exceeded, the requirements.  Rex will be in Albany and Denmark on 21-24 Nov 2013 to assist new coaches and do fitness testing.
2.4.	Auroras	RT	Update:	RT	Fitness testing at Champion Lakes on 26 October 2013. Serge, Auroras coach, has advised who the State assessors are for each state.  Two WA paddlers have made the Macau training team – congratulations to Hannah Dixon and Dustin Smith.
2.5.	AusDBF Calendar	KP	<b>2013:</b> Sunday December 1 - AGM in QLD	KP	Rex and Kristin now booked to attend the AGM in Dec.
2.6.	2015 Australian Championships	KP	Dates are 13 <sup>th</sup> – 19 <sup>th</sup> April, with paddling days 14 <sup>th</sup> – 18 <sup>th</sup> inclusive	BC	AusDBF has confirmed they accept the dates as per DBWA recommendation. The start date of the event may be Tuesday 14 <sup>th</sup> or Wednesday 15 <sup>th</sup> , depending on the number of race days required. Event will end on the Sunday, to minimise number of week days needed.
2.7.	2015 Australia Championships	JC	Request to discuss the 2015 Nationals.		JC discussed the need to market the 2015 Nationals, especially at the 2014 Nationals. Need people to assist; committee to be formed; need to identify key roles and duties so the appropriately skilled people can be found.
2.8.	Marketing and growth of dragon boating	DS	Dustin wrote email to DBWA Board expressing ideas and suggestions regarding growth of the sport for discussion.		DS to look at marketing ideas (e.g. banners), will see if Canoeing WA will put our logo on their website and vice versa. DS to check up on Chinese New Year (CNY) and see what other States do. RT noted that Trinity College had interest – DS to contact them. DS suggested DBWA set up direct email communication with paddlers.
2.9.	Changes to constitution	KP	Changes per AGM 2013.	KP	Constitution changes have been submitted to Dept of Commerce. Awaiting approval.
2.10	SmartSpace database	KP	Update:	-	Most clubs are using database. KP to liaise with Barb Clarkson as some issues have been identified which require resolution. KP participated in SmartSpace/ AusDBF/ State Associations phone hook-up on 20 Oct 2013 to discuss progress.
2.11	Charity event	KP	Update:	-	IODBC is on track. DS has been in contact with various media for the Paddling for the Future program. Intention for IODBC event is 2 races over the season and 'catch the flag'.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
2.12	Paddler and club registrations	KP	Club 2013/14 membership applications sent out.	-	Club membership applications have been received and approved. The majority of paddler registrations have been received, a few still trickling in.
2.13	Coaching course	KP	Update: Course date was Sunday, 6 October.	-	Clubs to be invoiced. The following people were unable to attend the course: Perth Pirates                      Moy Kearle Fremantle                              Josh Clements Lakers                                      Mark Bullimore Ian Dawson replaced Mark Bullimore. There were no replacements for Moy or Josh.
2.14	DBWA regattas	MK	First regatta is Sunday, 10 November. EOI was sent to clubs re raffles and sausage sizzle.	MK	Another EOI was sent out for November regatta – the Freo Cygnets (Juniors) will be hosting. Amazons have asked if there are any available hosting opportunities; they will be advised the State Championships do not have any hosts yet.
3.	<b><i>Correspondence in/out</i></b>				
3.1.	Hurricane Paddling Club	KP	Letter dated 7 October 2013 from Mike Higginson	-	On 17 October 2013, K Priest replied on behalf of DBWA and advised the Board will not renew HPCI's membership due to non-compliance with the DBWA Constitution, and that the corporatisation of the clubs management places great risk to the Association, which run counter to the principles and practices of DBWA's not-for-profit objectives.
3.2.	Australian Championships Qld 2014	RT	Letter sent to AusDBF regarding U24 concept for State v State day for Qld Aus Champs. Suggest start with Tens category as not enough in all states for 20's boat.	RT	AusDBF presented a proposal to revise the Nationals Championships for 2014. A motion was raised to leave the Nationals in the same format as the 2013 Nationals. The motion was passed by the State Associations. The proposal included more changes than just the U24 concept presented by RT; KP requested that <i>just</i> the modification for the U24s be considered, but the motion did not allow for such considerations. QDBF has advised DBWA they support the U24 concept.
4.	<b><i>New business</i></b>				
4.2	DBWA Boats at Champion Lakes	RS	Proposal from Rick for the boards consideration. re DBWA Boats at Champion Lakes.	RS	Find out about depreciation and get a true value of what the boats are worth in today's market. Lakers should be offered boats in first instance.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
4.3	Boats	KP	Re purchase of new boats	KP	EOI sent to clubs. Several clubs have responded and provided information about their interest/ability to purchase boats. As there is some interest, DBWA will look into costs for boats.

Meeting close:	8.20 pm
----------------	---------

Next meeting	
Date:	Wednesday, 4 December 2013
Time:	6:00 pm
Location:	Dept of Sport and Recreation, 246 Vincent Street, Leederville