

Dragon Boating WA Inc. Board Meeting – Minutes 4 December 2013

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm** **Wednesday, 4 December 2013**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)	X	
<i>Deputy President</i>	Rick Salisbury (RS)	X	
<i>Administration Director</i>	Moy Kearle (MK)		X
<i>Finance Director</i>	Cherie Cobban (CC)		X
<i>Communications Director</i>	Dustin Smith	X	
<i>Operations Director</i>	Paula Cottingham	X	
<i>Coaching Director</i>	Rex Tindal (RT)	X	
<i>General Board Member</i>	Corinna Paeper		X
<i>General Board Member</i>	Jenny Clements	X	
<i>General Board Member</i>	Vacant		
Guests	--		

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	Administration				
1.1.	Welcome	KP		-	
1.2.	Attendance / apologies	KP	Meeting opened	-	18:10 pm opened
1.3.	Confirmation of Minutes from previous meeting	KP	Confirmed: KP Seconded: PC	-	
2.	Business Arising				
2.1.	Finance report	KP	Topic: Present Balance Sheet, Profit and Loss and Reconciliation Report.	KP	Submitted to DBWA by Barb Clarkson (Barb has continued to help with DBWA finances while Cherie Cobban (Finance Dir) is overseas).

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2.2.	Strategic Plan	KP	Needs fine tuning and presented to the new board	KP	Needs to be chased up.
2.3.	State Team	KP	Update:	RT/PC	Rex was in Albany and Denmark on 21-24 Nov 2013 to assist new coaches and do fitness testing. Due to limited numbers, Senior A will join with Premiers, and Senior B and C will combine (State vs State at Nationals).
2.4.	Auroras	RT	Update:	RT	Training camp 21-23 Sydney. Aurora hopefuls Dustin Smith and Hannah Dixon will be attending.
2.5.	AusDBF Calendar	KP	2013: Sunday December 1 - AGM in QLD	KP	Rex and Kristin attended the AGM in Dec. Vic Fazakerley from WA was elected to the AusDBF board in the position of Ordinary Member. Congratulations Vic!
2.6.	2015 Australian Championships	KP	Dates are 13 th – 19 th April, with paddling days 14 th – 18 th inclusive	KP	Clubs have been advised that an EOI for committee members will be circulated soon. The EOI will identify the skills and abilities required for the positions, to help ensure the committee has correct mix of people to successfully organise this important event.
2.7.	Marketing and growth of dragon boating	DS	Update on CNY, Trinity College and other growth opportunities	DS	Chinese New Year (CNY) is progressing and to be held 8 Feb 2014 to align with Chung Wah's needs. Indian Ocean working on charity event; will reduce to one event for this year.
2.8.	SmartSpace database	KP	Update:	-	Discussions were held with Raymond from SmartSpace at the 1 Dec AusDBF meeting. The States which are new to join SmartSpace (including WA) are trying to 'find their feet' with the database. Continuing assistance and training to be provided by Raymond.
2.9.	Insurance	KP	Certificate of Currency	KP	The Certificate of Currency for the insurance was received (late Nov) and circulated to all clubs.
2.10	Coaching course	KP	Update: Course date was Sunday, 6 October.	-	It appears the course participants are progressing with the course practical component. Rex has burnt a CD with information that was available in the previous coaching course, as it appears some of the course content was accidentally not provided to the trainer for delivery to the students.
2.11	DBWA regattas	KP	Second regatta is Sunday, 9 December	KP	All regatta entries received on time.

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		KP	Request from Pirates to be released from having to take boats for this regatta, as 10 boats are rostered (max 8 required) and Pirates are taking boats 4 times as per roster while other clubs are taking boats 3 times.	All	Approved. KP to advise Jeanette Pol, Perth Pirates President.
		RS	Discuss action to be taken under clause 33(4) of the DBWA Constitution regarding suspended individuals and any breaches of that clause	All	
2.12	Member transfer	RT	Member transfer form received from Laura Reibel	KP	Approved.
3.	Correspondence in/out				
3.1.	Hurricane Paddling Club	KP	Update	-	Mike Higginson wrote to DBWA Board requesting information about issues with formation of the Hurricane club and past behaviour of Marco and Debbie Celenza. Mike subsequently relocated to Brisbane before the meeting could be arranged.
3.2.	Australian Championships Qld 2014	RT	Update regarding inclusion of U24 category to the State vs State day	RT	At the 1 Dec AusDBF meeting it was confirmed that there will be an under-24 (U24 or Youth) category at the State vs State day at the 2014 Nationals (10s boat only). It appears the age cut-off requirement will be 1 June (i.e. to be eligible for Youth category, the paddler must be a maximum age of 23 on 1 June of the year of paddling). This is to align with IDBF requirements.
3.3.	Administration	KP	Proposal from Barb Clarkson (28 Nov, email) to assist with Administration role as Moy Kearle (Admin Dir) has been relocated to a FIFO position in her job.	KP	
4.	New business				
4.2	DBWA Boats at Champion Lakes	RS	Proposal from Rick for the boards consideration. re DBWA Boats at Champion Lakes.	RS	Find out about depreciation and get a true value of what the boats are worth in today's market. Lakers should be offered boats in first instance.
4.3	Boats	KP	Re purchase of new boats	KP	Clubs informed that there is enough interest in purchasing boats, so DBWA will look into the matter. The estimated cost as per discussion at the 1 Dec AusDBF meeting was \$8,500 for a 20s boat delivered to QLD, as AusDBF would pay \$1000 for use of the boats (i.e. cost of new boat \$9,500).

Meeting close:	20:00 pm
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Next meeting	
Date: Monday, 6 January 2014	Time: 6:00 pm
Location: Dept of Sport and Recreation, 246 Vincent Street, Leederville	