

## Dragon Boating WA Inc. Board Meeting – Minutes 2 October 2013

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm**      **2 October 2013**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)	X	
<i>Deputy President</i>	Rick Salisbury (RS)		X
<i>Administration Director</i>	Moy Kearle (MK)		X
<i>Finance Director</i>	Cherie Cobban (CC)		X
<i>Communications Director</i>	Dustin Smith	X	
<i>Operations Director</i>	Paula Cottingham	X	
<i>Coaching Director</i>	Rex Tindal (RT)	X	
<i>General Board Member</i>	Corinna Paeper	X	
<i>General Board Member</i>	Jenny Clements	X	
<i>General Board Member</i>	Vacant		
Guests	--		

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	<b>Administration</b>				
1.1.	Welcome	KP		-	
1.2.	Attendance / apologies	KP	Meeting opened	-	Open 6:10 pm
1.3.	Confirmation of Minutes from previous meeting	KP	<b>Confirmed:</b> <b>Seconded:</b>	-	To be done via email – minutes not yet ready.
2.	<b>Business Arising</b>				
2.1.	Strategic Plan	MK	Needs fine tuning and presented to the new board in October.	MK	Needs to be chased up.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
2.2.	State Team	MK	Update:	RT/PC	Email has been circulated re State Team and Auroras Fitness Testing at Champion Lakes. Testing day 26 October 2013. All members welcome, whether or not an EOI has been submitted. Aurora testing will occur at the same time.
2.3.	WADBA equipment	MK	Email received from Lexie at Denmark Club outlining where all the equipment is located. Circulated prior to meeting.	All	Noted.
2.4.	DBWA 4 boat trailer	MK	A late EOI was received from Champion Lakes Boating Club offered \$750.	KP	Transfer papers have been prepared and sent. Waiting confirmation from Department of Transport. Invoice has been sent to Lakers.
2.5.	Finance report	KP	<b>Topic:</b> Present Balance Sheet, Profit and Loss and Reconciliation Report.	KP	Tabled
2.6.	Auroras	RT	Update:	RT	Fitness testing at Champion Lakes on 26 October 2013. Serge, Auroras coach, has advised who the State assessors are for each state.
2.7.	AusDBF Calendar	KP	<b>2013:</b> Tuesday, 1 October – President’s phone hook up Sunday December 1 - AGM in QLD	KP	President’s phone hook up occurred on Tuesday, 1 October 2013 (short notice). Discussion paper re: State vs State was circulated. Decision was to assign the Nationals Steering Committee to review the paper and other suggestion and meet within 6 weeks time. The State vs State competition at the 2014 Nationals will be the same format as the 2015 Nationals.  Rex and Kristin to attend the AGM in Dec.
2.8.	2015 Australian Championships	KP	Dates are 13 <sup>th</sup> – 19 <sup>th</sup> April, with paddling days 14 <sup>th</sup> – 18 <sup>th</sup> inclusive	BC	VenuesWest has confirmed dates from 12-20 April 2015 (to allow for setup and cleanup). AusDBF has given in-principle agreement for dates, finalisation to occur in near future.
2.9.	DBWA new club application policy	KP	Policy completed and approved by board.	KP	Circulated to all clubs.
2.10	Changes to constitution	KP	Review as part of an annual review of the constitution.	KP	All changes passed at AGM

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
2.11	AGM	MK	Update:	-	The following board members were elected: Deputy President – Rick Salisbury Administration Director – Moy Kearle Communications Director – Dustin Smith (1 year position) Ops Director – Paula Cottingham Board member (B) - Corinna Paeper Board member (C) - Jenny Clements
2.12	SmartSense database	MK	Update:	-	Data migration is complete. Barbara has experienced some difficulties getting going with the main person responsible for the system overseas. However, has managed to get some clubs operational and working on the others.
2.13	Charity event	MK	Update:	-	IODBC have contacted Mike Haslam (IDBF) regarding boats. Hoping for January date. Hope to be inclusive of dragon boating, canoeing, rowing, etc. and make it an annual event.
2.14	Paddler and club registrations	MK/KP	Club 2013/14 membership applications sent out.	-	Renewals have been sent to clubs and paddlers. A reminder was sent to clubs to submit their club registrations. Hurricane Paddling Crew Incorporated is no longer a DBWA member.
2.15	IODBC		An email was sent to IODBC inviting them to re-apply to DBWA for the 2013-2014 season.		IODBC applied and the board approved their application for the 2013-2014 season.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
2.16	Coaching course	MK	Update: 14 attendees so far. Accommodation booked for Denmark and Albany paddlers (3) and John Holland. Date of course is Sunday, 6 October.	MK	Clubs to be invoiced. Attendees are: Denmark Mo Cowdell Albany Terri Strong Albany Keren Neild State Team Kristin Priest State Team Dustin Smith Coaching Director Rex Tindal Perth Pirates Moy Kearle Perth Pirates Mark Fogliani Mandurah Akshaya Patel Mandurah Luke Rosair Cockburn Gary McDougall Forza Neville McNeill Fremantle Josh Clements Lakers Mark Bullimore
2.17	Regatta dates 2013/2014	MK	Dates approved by VenuesWest: 10 November 2013, 8 December 2013, 19 January 2013, 9 February 2014	-	At the request of clubs at the strategic planning day, the State Championships have been moved to occur over a single weekend. This season the dates will be Sat/Sun 29 and 30 <sup>th</sup> March 2014.
2.18	DBWA regattas	MK	First regatta is Sunday, 10 November. EOI was sent to clubs re raffles and sausage sizzle.	MK	EOI received: Fremantle – December regatta. Lakers and Cockburn – February regatta. Boat roster sent to clubs. St Johns confirmed for all regattas. Paula spent a Saturday with John Beinke familiarising himself with what happens at Champion Lakes
2.19	Gear trailer	RT	Rex has purchased gear for the mobile fitness centre. Cost \$1554.	RT	Noted. Refund to be arranged for Rex.
3.	<b><i>Correspondence in/out</i></b>				
3.1.	Christian Mueller	MK	Email received prior to AGM (same day) with several motions to be moved at AGM. Email received with concerns about the AGM and whether it was constitutional.	KP	Christian was advised at the meeting that 14 days notice was required for motions, as per the DBWA Constitution. Reply sent advising that the AGM was followed as per the DBWA Constitution.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
3.2.	Ben Ostergaard, Mandurah	MK	Email re using an 11 year old as a drummer as they are struggling for numbers.	MK	Advised Ben to put a proposal to the Board with more information, ie identify when she will be 12 years old.
3.3.	Hurricane Paddling Club	MK	At the AGM Hurricane distributed a documents regarding their situation with DBWA and the decision not to renew their membership.	-	As Hurricane's membership with DBWA was not on the DBWA 2013 AGM agenda, the matter was not discussed at that meeting.
3.4.	ANZ Sports Star nominations	RT	Rex attended the launch on 10 September 2013. Some categories may be applicable to DBWA athletes, some are not.	-	Noted.
3.5.	Australian Championships Qld 2014	RT	Letter sent to AusDBF regarding U24 concept for State v State day for Qld Aus Champs. Suggest start with Tens category as not enough in all states for 20's boat.	RT	On AusDBF agenda, no reply yet.
4.	<b><i>New business</i></b>				
4.2	DBWA Boats at Champion Lakes	RS	Proposal from Rick for the boards consideration. re DBWA Boats at Champion Lakes.	RS	Find out about depreciation and get a true value of what the boats are worth in today's market.
4.3	Boats	KP	Re purchase of new boats	KP	EOI sent to clubs. If there is enough interest, DBWA will research costs.

Meeting close:	7:55 pm
----------------	---------

<b>Next meeting</b>	
Date: Wednesday, 6 November 2013	Time: 6:00 pm
Location: Dept of Sport and Recreation, 246 Vincent Street, Leederville	