

## Dragon Boating WA Inc. Board Meeting – Minutes

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm**      **Wednesday, 8 January 2014**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)	X	
<i>Deputy President</i>	Rick Salisbury (RS)		X
<i>Administration Director</i>	Moy Kearle (MK)		X
<i>Finance Director</i>	Cherie Cobban (CC)		X
<i>Communications Director</i>	Dustin Smith	X	
<i>Operations Director</i>	Paula Cottingham	X	
<i>Coaching Director</i>	Rex Tindal (RT)	X	
<i>General Board Member</i>	Corinna Paeper	X	
<i>General Board Member</i>	Vacant		
<i>General Board Member</i>	Vacant		
Guests	--		

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	<b>Administration</b>				
1.1.	Welcome	KP		-	
1.2.	Attendance / apologies	KP	Meeting opened	-	6:20 pm opened. Moy Kearle advised that her work FIFO schedule has been changed yet again. Although she has been unable to attend board meetings, she is very keen to assist in whatever way possible. KP and MK have discussed projects she can work on while she is away at site.
1.3.	Confirmation of Minutes from previous meeting	KP	<b>Confirmed:</b> KP <b>Seconded:</b> CP	-	

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2.	<b>Business Arising</b>				
2.1.	Chinese New Year	DS	Chung Wah to attend and discuss CNY events.		Tina Qiu (General Manager) and Sammy Yap (President) of Chung Wah attended the DBWA meeting to discuss the Chinese New Year (CNY) event and a possible international event which would be held in 2015. Due to the number of events already being organised at CNY, the dragon boating will need to be moved to March, to allow the racing to be properly organised. 7:45 – Chung Wah left. Dustin also left due to feeling ill.
2.2.	Finance report	KP	<b>Topic:</b> Present Balance Sheet, Profit and Loss and Reconciliation Report.	KP	Submitted to DBWA by Barb Clarkson (Barb has continued to help with DBWA finances while Cherie Cobban (Finance Dir) is overseas). Circulated to board via email.
2.3.	Strategic Plan	KP	Needs fine tuning and presented to the new board	KP	Needs to be chased up.
2.4.	State Team	KP	Update:	RT/PC	Progressing
2.5.	Auroras	RT	Update:	RT	Hannah Dixon completed her testing at the Dec Aurora camp and finished in the top 2 women for times in TK1 and in fitness. Dustin Smith has also been accepted into the team.
2.6.	AusDBF Calendar	KP	Update	KP	2014 Nationals – bulletin #1 has been issued by AusDBF.
2.7.	2015 Australian Championships	KP	Dates are 13 <sup>th</sup> – 19 <sup>th</sup> April, with paddling days 14 <sup>th</sup> – 18 <sup>th</sup> inclusive	KP	Interest has already been expressed by some people to be part of the organisation committee. Their names will be passed on to Barb Clarkson who is heading the committee.  Venues West apparently has the resources for stadium seating at Champion Lakes.
2.8.	SmartSpace database	KP	Update:	KP	SmartSpace manual drafted for DBWA by Barbara Clarkson.
2.9.	DBWA regattas	KP	Third regatta is Sunday, 19 January 2014	KP	Entry form has been sent to clubs.
3.	<b>Correspondence in/out</b>				
3.1.	Resignation	KP	Resignation received from Jenny Clement as she is unable to continue with the sport.	KP	Thank you to Jenny for her contribution while she was on the DBWA Board.
4.	<b>New business</b>				
4.1.	DBWA Boats at Champion Lakes	RS	Proposal from Rick for the boards consideration. re DBWA Boats at Champion Lakes.	RS	Find out about depreciation and get a true value of what the boats are worth in today's market. Lakers should be offered boats in first instance.

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4.2.	Boats	KP	Re purchase of new boats	KP	Blair Gamble (QLD) is bringing in boats for 2014 Nationals which AusDBF will on-sell after the event.
4.3.	Motion Master	RT	<p>DBWA has discount agreement with Motion Master. Can purchase device, requisite licence and free shipping for \$1,125 each (\$1,023 before GST). Regular price is \$1,136 before GST and does not include shipping.</p> <p>RT noted there is an iPhone app which can be used to collect a subset of data which can then be uploaded to the Motion Master software. This is beneficial as State team paddlers in regional areas can train (taking iPhone with them) and have their data uploaded for Motion Master analysis.</p>	RT	<p>RT: Motion made to purchase two Motion Masters for DBWA. Motion passed – unanimous.</p> <p>KP to send message to clubs advising of the deal available to DBWA, and that clubs may seek to purchase Motion Masters through DBWA to obtain the discount.</p>

Meeting close:	8:45 pm
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Next meeting	
Date: Wednesday, 5 February 2014	Time: 6:00 pm
Location: Dept of Sport and Recreation, 246 Vincent Street, Leederville	