

Dragon Boating WA Inc. Board Meeting – Minutes

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm** **Monday, 4 July 2011**

| INVITEES | | MINUTES | |
|--------------------------------|-----------------------|---------------|-----------|
| | | In attendance | Apologies |
| <i>President</i> | Kristin Priest (KP) | X | |
| <i>Deputy President</i> | Jane Wright (JW) | | X |
| <i>Administration Director</i> | (Vacant position) | -- | -- |
| <i>Finance Director</i> | Barbara Clarkson (BC) | X | |
| <i>Communications Director</i> | Dominique Mecoy (DM) | X | |
| <i>Operations Director</i> | Neville McNeill (NM) | | X |
| <i>Coaching Director</i> | Mark Kusin (MK) | X (phone) | |
| <i>General Board Member</i> | Rex Tindal (RT) | X | |
| <i>General Board Member</i> | Rick Salisbury (RS) | X | |
| <i>General Board Member</i> | (Vacant position) | -- | -- |
| Guests | -- | -- | -- |

| Item No. | Topic | Raised by | Meeting minutes | Action by | Task | Due Date | Status |
|----------|---|-----------|-------------------------------|-----------|------|----------|--------|
| 1. | Administration | | | | | | |
| 1.1. | Welcome | KP | Done | - | - | - | - |
| 1.2. | Attendance / apologies | KP | As indicated above | - | - | - | - |
| 1.3. | Confirmation of Minutes from previous meeting | KP | Confirmed: KP Seconded: BC | - | - | - | |
| 2. | Business Arising | | | | | | |

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|----------|-------------------|-----------|---|-----------|------|----------|--------|
| 2.1. | Paddler transfers | KP | <p>1. The cut-off date for receipt of applications for transfers of paddlers between teams will be 30 November of each year. This applies to all transfers, including mutual agreement transfers between clubs.</p> <p>2. Notwithstanding point 1, above, paddlers requiring transfer for geographic and/or emotional hardship reasons may be considered for club transfer after 30 November of each year.</p> <p>Reasoning: AusDBF requires that paddlers cannot transfer between clubs after 30 December. The latest DBWA can review the applications will be the December board meeting, which is normally held the first Monday of the month. AusDBF rules will still apply with regard to the National Championships for transfers made after 30 November of each year.</p> <p>Determination: Board agreed</p> | | | | |
| 2.2. | Dual membership | KP | <p>Proposal: As AusDBF has provided racing opportunities for both 10s and 20s boats at the National Championships, no non-regional clubs will be granted dual club membership. Regional club members are permitted to hold dual club membership.</p> <p>Reasoning: Currently, all metropolitan-based clubs are large enough to form 10s teams, if not 20s teams. The 2010 trial year for 10s racing was successful and 10s racing is an expected part of future National Championships and therefore dual membership is not required in metropolitan WA. Regional clubs have fewer members and are generally less established than metropolitan clubs, and therefore dual membership provides greater opportunity for</p> | | | | |

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| | | | teams to attend the National Championships. Determination: Board agreed. | | | | |
| 2.3. | General Regulations /policy | DM | Confirmation: General regulations or policy needs to be revised to address solicited movement of paddlers between clubs. Determination: Board agreed | | | | |
| 2.4. | General Regulations | BC | Confirmation: The clause requiring paddlers to have participated in at least one grand prix regatta in order to be eligible to compete in the State Championships needs to be reinstated. Reason: The removal of this clause appeared to be an error – it was originally in place to avoid last minute ‘stacking’ of teams and should remain in effect. Determination: Board agreed | | | | |
| 2.5. | General Regulations | DM | Comments on general regulations | all | Send comments to MK | 11 July 2011 | |
| 2.6. | Club membership form | DM | Suggest club membership form has section stating the club agrees to abide by the policies, etc Determination: Board agreed | | | | |
| 2.7. | Insurance | KP | Require confirmation as to what current insurance requirements are in place (e.g. need to have sweep in boat, or the coach in boat during training?) | BC | Contact insurance agent and determine requirements | | |
| 2.8. | 2010 AGM minutes | KP | 2010 AGM minutes must be tabled at 2011 AGM | JW | Ensure minutes are ready for AGM | | |
| 2.9. | Vacant Board positions | BC | Confirmation of vacancies against requirements of Constitution. Positions for election are: * Deputy President * Administration Director * Operations Director | | | | |

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| | | | * 2 x Elected Board members All positions are 2 year positions | | | | |
| 2.10 | Proxies | BC | Requirements for proxies needs to be clarified | KP | Check Consitution | | |
| 2.11 | AGM Director Reports | BC | Required for AGM Board Report | all | Send reports to BC | 1 August | |
| 2.12 | DBWA Survey | DM | State team questionnaire results received | DM | Send survey results to Marco Celenza, Sue Roberts, Paula Cottingham and request feedback by 31 July. | | |

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| Meeting close: | 8.30 pm |
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| Next meeting | |
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| Date: Monday, 1 August, 2011 | Time: 6.00 pm |
| Location: Dept of Sport and Recreation, 246 Vincent Street, Leederville | |