

Dragon Boating WA Inc. Board Meeting

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm** **Monday 8 October 2012**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)		*
<i>Deputy President</i>	Rick Salisbury	*	
<i>Administration Director</i>	Barbara Clarkson	*	
<i>Finance Director</i>	Cherie Cobban	*	
<i>Communications Director</i>	Vacant	*	
<i>Operations Director</i>	Christian Mueller	*	
<i>Coaching Director</i>	Rex Tindal	*	
<i>General Board Member</i>	Suzanne Yewers	*	
<i>General Board Member</i>	Paula Cottingham	*	
<i>General Board Member</i>	Graeme Smith (GS)	*	
Guests	--		

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	Administration				
1.1.	Welcome	KP		-	-
1.2.	Attendance / apologies	KP		-	-
1.3.	Confirmation of Minutes from previous meeting	KP	Confirmed: Graeme Smith Seconded: Suzanne Yewers	-	
2.	Business Arising				
2.1.	Fee structure for Grand Prix regattas and State Champs	ALL	Confirmed: Rex Tindal Seconded: Graeme Smith	All	Fees for November and December and reserve right to change for 2013 if VenuesWest raise their charges. \$170 for 20's; \$90 for juniors 20's; \$85 for Tens, \$45 for juniors. Juniors will not be charged unless there are more than 2 junior teams per race in a category.

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2.2.	Hosting of food at Grand Prix regattas 2012-2013	BC	\$500 for hosting fee. Host club is to organise with Paula volunteers, sausage sizzle and raffle prizes. Confirmed: Paula Cottingham Seconded: Barbara Clarkson		Champion Lakes confirmed that sausage sizzle is okay. EOI to go out to all clubs. Each club to provide two volunteers, or risk losing points. Volunteers to report to finishing tower one hour prior to start of regatta.
2.3.	Organisation of first grand prix regatta on 11 November 2012		Update: Christian advised boat roster is done. Rex will assist with setting up regatta. Rick, Graeme and Christian to look at toggles.	CM	Clubs to be advised of boat roster, regatta fees, format of regatta, hosting fees. Barbara to purchase fuel cards.
2.4.	State Team	KP	Topic: Coaching Director provided coaching structure for state team. The proposed coaching structure is endorsed by the board with a code of conduct to be signed by coaches, paddlers, managers.	All	Structure circulated to board. All paddlers, managers, coach to sign a code of conduct. EOI to go to paddlers outlining new structure and what is expected.
2.5.	Future of the sport	KP	Topic: How does DBWA develop and grow the sport in WA? 1. What issues do we need to consider? 2. What are our priorities? 3. How and when do we address the issues?	All	Deferred. A specific planning day to be organised.
2.6.	WADBA equipment		Decision to be made on equipment signed over by WADBA – boats, etc.	BC	Barbara to go through list and find what equipment is where and what agreements are in place.
2.7.	Finance report	CC	Topic: Present Balance Sheet, Profit and Loss and Reconciliation Report.	CC	Not available.
2.8.	2014 Aus Champs	BC	Update: AusDBF have requested that the 2014 AusChamps go to Qld with WA possible contender for 2015.	BC	K Priest requested QLD to put their ideas and proposal in writing, but haven't heard anything since. K Priest to contact QLD president ASAP.
2.9.	DBWA Regulations	BC	Review incorporating new logo requirements as advised by AusDBF.	BC	Deferred.
2.10	Database	BC	Update required: Up and running and all clubs have been given a password.	BC	Clubs still entering data. Have had no response from Mandurah, Hurricane, Denmark.
2.11	Registrations – club and paddlers	BC	Review of applications. Lakers, Pirates, Albany, Cockburn have lodged applications.	BC	Confirmed: Lakers, Pirates, Albany, Cockburn membership renewals accepted.
2.12	Auroras	RT	Update: request for fitness testing from Serge. Rex Tindal has been appointed Team Manager for the Australian Junior Team. Marco Celenza has	RT	Juniors testing organised at Melville Fitness and Aquatic Centre on 25 November 2012. Seniors testing to be completed by 4 November. 9 seniors tested, 9 juniors tested.

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			been appointed as one of the junior coaches.		
2.13	Proposal from AusDBF re restructure of the Australian Championships		Update: Steering Committee formed and Minutes circulated.	KP	Ongoing.
2.14	AusDBF Calendar		21 October 2012 AGM and Members meeting – Sydney. 6 December – President’s teleconference. 2013: 28 February – President’s teleconference. 16 April – AusDBF board meeting. 22 April – General meeting and members – Sydney (following AusChamps).		
2.15	AusDBF AGM and General Meeting		21 October 2012		Proxies to Kel Watt, to be ratified by K Priest.
3.	Correspondence in				
3.1	New club – Indian Ocean Dragon Boat Club		Request to join DBWA. Application to be considered once received.	All	Considered at the meeting. Cannot proceed as the application is incomplete. Require 22 members that are <i>not</i> current DBWA members and have not been in last 12 months. Transfer policy does not apply as transfer policy is only if transferring between two DBWA clubs and Indian Ocean is not a DBWA club. As per previous communication, verbal and email, other applications would be looked at favourably if the club base was not in the Fremantle catchment area. The current nominated location is not viable as previously advised. Draft response to Nick Tin to be circulated to the board for comment prior to sending. There are paddlers on the list that are currently registered with other clubs. Held AGM prior to club being formed; AGM must be held after club is formed.
3.2	Email from Lakers (John Beinke)		Query re lowering the age of paddlers to participate.	All	Board agreed that discretion to be used by the board on a case by case basis.
3.5	Template		Members half yearly report		Deferred until further advice from AusDBF.
4.	New business				
4.1.	DBWA website		Request to archive at State Library previously		Deferred.

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			circulated. Documents to be uploaded.		
4.2.	DBWA boats at Lakers		Consideration for rental of DBWA boats by Lakers.		Boats to remain at Champion Lakes. Further information to be supplied at next meeting re lease to Lakers.

Meeting close:	8.00pm
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Next meeting	
Date: 5 November 2012	Time: 6.00 pm
Location: Dept of Sport and Recreation, 246 Vincent Street, Leederville	