

## Dragon Boating WA Inc. Board Meeting – Minutes

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm**      **Monday, 11 June 2012**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)	*	
<i>Deputy President</i>	Rick Salisbury	*	
<i>Administration Director</i>	Barbara Clarkson	*	
<i>Finance Director</i>	Cherie Cobban	*	
<i>Communications Director</i>	Vacant		
<i>Operations Director</i>	Vacant		
<i>Coaching Director</i>	Mark Kusin (MK)	*	
<i>General Board Member</i>	Rex Tindal (RT)	*	
<i>General Board Member</i>	Paula Cottingham	*	
<i>General Board Member</i>	Graeme Smith (GS)	*	
Guests	--	--	--

Prior to the meeting there was a teleconference call with Kel Watt, President of AusDBF. The discussion was mainly on the proposed changes to the format of the Australian Dragon Boat Championships.

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	<b>Administration</b>				
1.1.	Welcome	KP		-	-
1.2.	Attendance / apologies	KP	As above.	-	-
1.3.	Confirmation of Minutes from previous meeting	KP	<b>Confirmed:</b> K Priest <b>Seconded:</b> B Clarkson	-	
2.	<b>Business Arising</b>				
2.1.	Grand Prix Regattas/State Championships Bunbury	ALL	<b>Topic:</b> Format for 2012-2013 regatta season. Suggest members be contacted via survey.	All	Survey questions will be circulated to board members. Aim to have survey out by the end of the month. Discussed moving

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	and Champion Lakes		<b>Objective:</b> Feedback and any issues to be raised.		the 10s State Championship from Bunbury to Champion Lakes as the course and finishing tower will allow for consistent race conditions for all competitors. Considering holding one DBWA regatta per year at Bunbury instead.
2.2.	Hosting of food at Grand Prix regattas 2012-2013	BC	Food permit to be applied for at City of Armadale. This can be done now that regatta dates are finalised.	All	Wait and see what VenuesWest are going to do regarding rules at Champion Lakes.
2.3.	Winter distance events	RT	<b>Update required:</b> Debrief on Denmark marathon on 19 May and update on planning for Ravenswood Marathon. Latest on Avon Descent event.	RT	Denmark marathon was successful. Mandurah marathon confirmed for Saturday, 30 June. Info Bulletin One has been circulated to all clubs. Resurveyed course, meeting at Ravenswood Hotel at Wednesday, 13 June with Angie and Nick of the Mandurah Vikings. Further info bulletin to be provided. Avon Descent – waiting on advice from Canoeing WA re the logistics of the event. First weekend of August. Distance 15kms.
2.4.	City of Perth Regatta Chinese New Year	KP	<b>Context:</b> A proposed regatta coinciding with Chinese New Year		Regatta to be targeted for 2013 due lack to time for planning for 2012.
2.5.	WADBA	KP	List of equipment to be provided at next meeting.	KP	WADBA information provided.
2.6.	Finance report	CC	<b>Topic:</b> Present Balance Sheet, Profit and Loss and Reconciliation Report.	CC	Circulated.
2.7.	2014 Aus Champs	BC	<b>Update:</b> Yet to be confirmed 2014 Perth	BC	BC to contact AusDBF re Nationals in Perth in 2014.
2.8.	Annual General Meeting	BC	<b>Update:</b> Meeting set for Thursday, 9 August. Email to clubs with date and what positions available. Agenda and other documents to be circulated with required timeframes.	BC	Thursday 9 August. Maylands to be the venue. Booking has been confirmed. Suzanne Yewers from Denmark has expressed an interest in nominating for a position. An email to go to club advising date of AGM and what positions are available.
2.9.	DBWA Regulations	BC	Review incorporating new logo requirements as advised by AusDBF. Review safety requirements.	KP	Kristin has circulated a draft of the safety requirements. They will be circulated to clubs once finalised.
2.10	Database	BC	Update required:	BC	In progress.
2.11	Junior training camp with Australian Coach	RT	Update required: Visit from Australian Head Coach for training camp on weekend 26-27 May 2012 at Swan Yacht Club.	RT	Very successful. Serge had an hour and a half on the water. Many juniors from Freo as well as one paddler from Bunbury and one from Lakers. Review of video afterwards, analysis of every paddler, fitness testing.

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3.	<b>Correspondence in</b>				
3.1	Proposal from AusDBF re restructure of the Australian Championships	RS	Presidents teleconference at 6.00pm on Thursday, 14 June to discuss proposal that has been circulated to board members.	All	Discussion with Kel Watt via telephone. Kristin to attend the teleconference on 14 June.
3.2	Aus Champs interim finance report		Interim report issued by AusDBF		Circulated to board members
3.3	AusDBF Calendar		<p><b>2012:</b></p> <p>7 June President's teleconference (postponed).  14 June – President's teleconference.  11-12 August – Members meeting in Sydney.  22-23 September AGM and Members meeting – Sydney.  6 December – President's teleconference.</p> <p><b>2013:</b></p> <p>28 February – President's teleconference.  16 April – AusDBF board meeting.  22 April – General meeting and members – Sydney (following AusChamps).</p>		Rex offered to attend meeting on 11 August. September meeting to be determined after AGM.
3.4	Letter from Augusta Getaways		Proposed Blackwood River marathon in March 2013.		Agreed that interested clubs to contact Augusta Getaways re regatta. Not a DBWA event.
3.5	Template		Members half yearly report		Deferred until further advice from AusDBF.
4.	<b>New business</b>				
4.1.	Club and individual fees to be set for 2012/2013 season	BC	Paddler fees to include \$22 AusDBF increase. Recommend \$80 for paddlers and \$410 for clubs. Regatta fees to be deferred until prices available from Champion Lakes.	All	Agreed with proposed fee structure.
4.2.	Champion Lakes and VenuesWest		Information and costs on starting pontoons provided. Single location \$726 inc GST, or located at one and moved to another \$968. VenuesWest will provide staff to move the pontoons.		Meeting with VenuesWest to sort out issues. Graham Hush is the contact for VenuesWest at Champion Lakes. Barb to organise a meeting. Discussed issues of using pontoons, effect on 2000m, need handlers, use ropes, some sort of toggle.
4.3.	Email from Marco Celenza to Mark Kusin re boats		Whether to take further action.		Review to be conducted.

Meeting close:	8.00pm
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Next meeting			
Date:	<b>Monday, 2 July 2012</b>	Time:	6.00 pm
Location: Dept of Sport and Recreation, 246 Vincent Street, Leederville			