

Dragon Boating WA Inc. Board Meeting – Agenda

Location: Department of Sport and Recreation, 246 Vincent Street, Leederville

Time / Date: **6.00 pm** **Monday, 16 April 2012**

INVITEES		MINUTES	
		In attendance	Apologies
<i>President</i>	Kristin Priest (KP)	*	
<i>Deputy President</i>	Rick Salisbury		*
<i>Administration Director</i>	Barbara Clarkson	*	
<i>Finance Director</i>	Cherie Cobban		*
<i>Communications Director</i>	Vacant		
<i>Operations Director</i>	Vacant		
<i>Coaching Director</i>	Mark Kusin (MK)		*
<i>General Board Member</i>	Rex Tindal (RT)	*	
<i>General Board Member</i>	Paula Cottingham	*	
<i>General Board Member</i>	Graeme Smith (GS)	*	
Guests	--	--	--

Item No.	Topic	Raised by	Meeting minutes	Action by	Notes / Status update
1.	Administration				
1.1.	Welcome	KP		-	-
1.2.	Attendance / apologies	KP	As above.	-	-
1.3.	Confirmation of Minutes from previous meeting	KP	Confirmed: Barbara Clarkson Seconded: Kristin Priest	-	
2.	Business Arising				
2.1.	Grand Prix Regattas/State Championships Bunbury and Champion Lakes	ALL	Topic: The 4 th regatta of the season will be held Sunday 26 Feb. State Championships held on 18 March and 5 March. Objective: Feedback and any issues to be raised.	All	Review of Tens in Bunbury. Issues with the course and timing facilities. Suggested have it at Champion Lakes. Rex advised that the start pontoon at Docklands could easily be adapted at Champion Lakes. 500m Tens to be included in the race program. Proposed format for GP and 2 State

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					Champs to be reviewed.
2.2.	Hosting of food at State Titles	BC	Issue: EOI issued to clubs for hosting of food at State Titles. Fremantle were only club that applied.	PC	Fremantle were advised and hosted the event on the day.
2.3.	Winter distance events	RT	Update required: Memo circulated to all clubs.	RT	Saturday, 30 June 2012 - hosted by Mandurah Dragon Boat Club, will be in the Ravenswood / Mandurah area - Murray Bend boat ramp to estuary and return – 15-18km. Noon start. Water approvals obtained. DBWA organised. Each club to provide boat for their team. Barb to send invitation email to clubs. The EOI regarding the Denmark Marathon was resent to all clubs on 5 March 2012. 20km distance. Rex to follow up with Denmark re number of entries.
2.4.	Nationals 2012	All	Topics: 1. Debrief on AusDBF General Meeting and what motions were passed. 2. Debrief on event in general.	RS, BC, PC, CC, MK	Motion passed that AusDBF fees will be increased to \$20 plus GST and a second motion to CPI index each year. Sweep Guidelines as proposed by NSW were accepted. Motions 3 was passed – National branding – guidelines to be produced by AusDBF. AusDBF AGM and General meeting in Sydney 22 September 2012.
2.5.	State Team uniform	BC	Update required: Debrief on motion passed at AusDBF General Meeting.		See 2.4.
2.6.	Coaching position – Categories	KP	Topic: Role of coaches in State Team to be reviewed.	All	Other states to be canvassed as to how they run their state teams.
2.7.	State Team training	KP	Topic: State team training – administration and implementation. To be part of the overall review of State Team coaching structure.	All	
2.8.	Future of the sport	KP	Topic: How does DBWA develop and grow the sport in WA? 1. What issues do we need to consider? 2. What are our priorities? 3. How and when do we address the issues?	All	
2.9.	City of Perth Regatta Chinese New Year	KP	Context: A proposed regatta coinciding with Chinese New Year		Regatta to be targeted for 2013 due lack to time for planning for 2012.
3.	Correspondence in				
3.1.	Letter from DSR asking if DBWA wished to continue	BC	3 year agreement for financial years 2012/13, 2013/2014 and 2014/15. Funding for 2011/12 was	KP	Letter signed by KP and returned to DSR.

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	in the OSP funding program for the next 3 years		\$10,000.		
3.2.	Email from Marco Celenza, Head Coach re exemptions at AusDBF Championships		Email received from AusDBF on 7 February advising DBWA can use their discretion with regards to exemptions for WA clubs and paddlers.		The following exemptions were approved: <ul style="list-style-type: none"> • Linda and Bob Oliver, Angela Williams, Christian Mueller, Mark Fogliani, Jeanette Pol from Perth Pirates were approved to paddle with a club of their choice attending the 2012 AusDBF Champs. • Hurricane granted an exemption to paddle with a GM sweep for the Masters team and a Masters sweep to sweep the premier team. • Exemptions granted to State Team to use a GM female sweep in GGD Women's crew and a GM male sweep in the GGD Mixed crew.
3.3.	Email from Deb Rae, coach of Amazons		Email requesting an exemption for Amazons to increase their crew list to 32 for the State Champs on 18 March.		Exemption approved on the grounds that Amazons are an inclusive team by their constitution. All paddlers who are able and qualified to attend and expected by the coaches to be able to complete races successfully and safely are to be included in any racing opportunity they can attend.
3.4.	GGD Sweep for Australian Championships 2012		Correspondence received from several paddlers expressing concern about the inexperience of the GGD sweep. Further investigation warranted.	KP	State coach advised that paddler safety was of the highest priority and GGD sweep to be assessed at State Training on Sunday, 25 March and if necessary, at State Training at Docklands on Saturday, 31 March.
3.5.	Letter from DSR with High Performance Planning Guide attached	BC	Circulated to Board members.	MK	Noted.
3.6.	Letter from Denmark Dragon Boat Club seeking support for facility		They are seeking funding from DSR through the CSRFF program and are looking for letter of support	BC/KP	BC to follow up.
3.7.	WADBA		Email from WADBA advising winding up of assets.	KP	List of equipment to be provided at next meeting.
3.8.	Environmental Sustainability in Sport and Recreation Industry		Report from DSR regarding environmental issues and how sport will benefit.	All	Noted.
4.	Correspondence out		Letter to Michael Celenza and a copy of the code of conduct policy sent on		

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5.	<i>New business</i>				
5.1.	Finance report	CC	Topic: Present Balance Sheet, Profit and Loss and Reconciliation Report.	CC	Circulated.
5.2.	David Blackley Award	KP	Update: Successful nominee was John Beinke from Lakers Dragon Boat Club.	BC/RT	Presented trophy at State Championships. BC to organise a keeper trophy for 2010, 2011 and 2012 recipients.
5.3.	Purchase of laptop	CC	Update required: Laptop purchased.	CC	Updated MYOB file now loaded.
5.4.	Grand Prix regatta dates and 2014 Aus Champs		No indication from AusDBF re Australian Championships in Perth		Event application forwarded to VenuesWest. Dates requested are 11 November 2012, 9 December 2012, 20 January 2013, 17 February 2013, 17 March 2013 (State Championships). BC to send email to AusDBF. Possible change to 2 December.
5.5.	Annual General Meeting	BC	Update: Date to be decided as Paula and Barb both away in August.		Date to be considered: Thursday 9 August. Maylands to be the venue.
5.6.	DBWA Regulations	BC	Review incorporating new logo requirements as advised by AusDBF. Review safety requirements.	KP	To be completed prior to AGM.
5.7.	Constitution	BC	Review to see if any changes required.	KP	Review the clauses relating to winding up.
5.8.	Database	BC	Database for next season – CDBA database used at Australian Championships.	BC	BC has had discussions with Sam from Canberra Dragon boat association who designed the database for registrations at the nationals. He advised that AusDBF were purchasing the licence but we could go ahead and use it. He has elevated BC to a Level 1 user.

Meeting close:	Meeting close 7.45pm.
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Next meeting	
Date:	Monday, 7 May 2012 Time: 6.00 pm
Location:	Dept of Sport and Recreation, 246 Vincent Street, Leederville